



CONSTRUCTION CHECKLIST

Ready to build your new home? Make it easy by preparing the documents you'll need throughout the process!

- Driver's License
- Copy of Permanent Resident card (if not a U.S. citizen)
- Federal tax returns for the past two years
 - W2 forms
 - Schedule K1 (if applicable)
 - 1099 form(s)
- Most recent 30 days of paystubs
- Most recent two months of bank statements and investment accounts (all pages)
- Signed offer letters for new employment (if applicable)
- Divorce decrees or child support orders (if applicable)
- Construction plans (PDF)
- Cost budget for construction
- Builder contract
- Insurance quote
- Insurance contact

If you own 25% or more of any business:

- Most recent two years of business tax returns
- Year-to-date profit and loss statement
- Most recent three months of business banking statements

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